



## Webinar Participation Guidance

**Public Workshop on Forest Project Protocol Version 3.1, Draft Section 6.2.1.1  
March 18, 2010, 9 AM - Noon**

We are pleased that you will be joining the workshop by telephonic Webinar. To participate in the workshop follow the steps below:

**Step 1:** Go to the following address:

<https://climateactionreserve.webex.com/climateactionreserve/onstage/g.php?d=665262295&t=a>

Registration ID: Issued at the time you register for the Webinar

Event password: forest

**Step 2:** Upon joining the Webinar you will be given an Attendee ID #

Call the toll-free number that appears and enter your Attendee ID # when prompted

**Please Note:** You will be able to type in your comments and questions on the Webinar as described below only if you follow these steps.

- Our intention is to post meeting documents real-time on the Webinar as we are referring to them in the public workshop. Some documents may be multiple pages. We will be unable to post those.
- You should have already received the Reserve Preliminary Guidance Memo and Workshop Agenda through e-mail. If you did not receive those documents, please request copies by e-mailing [policy@climateactionreserve.org](mailto:policy@climateactionreserve.org) before March 18. We will not be able to respond to requests the day of the Workshop.
- Because we expect a large turn-out, you will not be able to speak during the workshop. However, your ideas and questions are important to us. Please type in your questions and comments on the Webinar in real time and we will do our best to integrate them into the discussion.
- We will have the Webinar page projected onto a screen at the workshop so the facilitator and participants have the advantage of seeing your questions and comments in real time.
- Susan Sherry (Center for Collaborative Policy, Sacramento State University) will facilitate the workshop. It is her job to manage the time allocated to your feedback with those in the room. Due to time constraints, Susan may need to give more air time to the in-room participants. Please know that any comment you make will receive the serious attention of Climate Action Reserve Staff.
- If you have questions on how to access the Webinar, please e-mail or call Gillian Calof, Climate Action Reserve, before March 18. She will be operating the Webinar for the workshop.

**Gillian Calof**

**Operations Director**

**213-542-0281 or [Gillian@climateactionreserve.org](mailto:Gillian@climateactionreserve.org)**