



## **Verification Program Manual Proposed Summary of Changes 2020**

This document highlights and summarizes proposed changes made to the Verification Program Manual. Additional changes not highlighted below include minor editorial revisions. The final revised Verification Program Manual will be released following a public comment period.

The Verification Program Manual is available for download at <http://www.climateactionreserve.org/how/program/program-manual/>.

### **Terminology**

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- Updated Program Manual to Reserve Offset Program Manual to reflect recent update

### **Revised Sections**

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#### **Throughout:**

- Added other accreditation bodies (ema and SCC) to reflect our expanding work in Mexico and Canada
- Updated ANSI references to ANAB references
- Added ISO 14064-3 2019 references
- Updated sampling plan references to evidence-gathering plan

#### **3.4.2 Reserve Training**

- Outlined the Reserve's policy on grouped verification accreditation, updated formatting of exams and timing of renewing certificates, clarified options for renewing certificates

#### **3.4.3 ARB Training**

- Updated to add Rice Cultivation, and exceptions regarding accepting ARB Forest training in lieu of the Reserve's training

#### **3.6.2 Notification of Verification Activities and COI Form**

- Updated to include guidance for verifiers submitting COI forms for aggregates and cooperatives

#### **4.4 Verification Cycle**

- Updated to include ZCRP information, and information on deadline extension

#### **4.5.1 Site Visits**

- Clarified the required staff on a site visit, and provided a minor update to the timing on when significant changes to the project which would require a site visit must be identified during the verification

#### **4.6.1.5 Regulatory Compliance**

- Clarified that verifiers should provide relevant documentation for any violation to the Reserve when the verification report and statement are submitted, if not before

### **New Sections**

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#### **4.5.2 Virtual Site Visits**

- Described the option for virtual site visits in lieu of an on-site site visit in the event of extraordinary events or circumstances, and outlined how verifiers should evaluate risk if a virtual site visit is conducted

#### **4.9 Verification of Zero-Credit Reporting Periods**

- Described the process and Reserve's expectations for verifying zero-credit reporting periods

#### **4.13 Verification of Sustainable Development Goals and Co-benefits**

- Outlined that the Reserve does not expect verifiers to review or verify claims made by project developers on the SDG Reporting Tool

#### **6.2 Managing Extraordinary Events or Circumstances**

- Defined extraordinary events or circumstances and outlined the Reserve's expectations regarding those events