**Protocol Concept Form:**

**Adaptation to New Jurisdiction**

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| **Instructions:** To be completed for the purpose of submitting a request to for **adaptation of an existing Reserve protocol to a new jurisdiction (whereby new jurisdictions are defined as new countries or regions where a protocol is not currently applicable)** for the Reserve’s consideration.Please review the Reserve’s [criteria for protocol development](https://www.climateactionreserve.org/how/future-protocol-development/criteria/) and [past project concept submissions](https://www.climateactionreserve.org/how/future-protocol-development/past-concept-submissions/) prior to completing the form.Please complete all fields for the applicable section as thoroughly as possible. All fields must be completed using best available data and estimates based on the proposed protocol design. This is an interactive Word form. All fields in the applicable section must be completed, even if the answer is also provided elsewhere; if a field is not applicable insert N/A in the space provided. **Process for Review of Concept Submittal:** Reserve staff will review this form for completeness, to assess if this proposal satisfies all of the Reserve’s criteria for offset protocol development, and to determine whether it is appropriate for the Reserve to move forward with protocol development for this submission at this time. Reserve staff may reach out with requests for clarifications, additional information, and/or revisions to the concept form. Reserve staff aim to provide initial requests for clarifications within 10 days of concept submission, but this timeline may vary based on staff resources and protocol complexity. We appreciate your patience during our review process. Once all requests for clarification have been satisfied, Reserve staff will convene internally and make a final decision on whether to: not move forward with the concept proposal at this time; move forward with further exploration of the concept via the development of an issue paper; or initiate the protocol development process for the concept. The Reserve may also request that the submitter provide a redlined version for the protocol adaption.Submit the completed form to reserve@climateactionreserve.org. Please note, you MUST be a Reserve account holder to submit a concept form for review. |
| **Account Holder** (Account Holder name as it appears in the Reserve software)**:** |  |
| **Proposed Protocol Concept Name:** |  |
| **Additional Parties Involved:**Please list any individuals who may be in contact with the Reserve in relation to this project, along with their affiliation to the project. |  |
| **Form Completed By** (name, organization)**:** |  |
| * 1. **Contact Information** (phone, email)**:**
 |  |
| * 1. **Date Form Submitted:**
 |  |
| **Proposed protocol sector:** | [ ]  **Industrial Gases & Processes**[ ]  **Waste Handling and Methane Destruction**[ ]  **Natural Climate Solutions (Forestry and Other Non-Agriculture)**[ ]  **Natural Climate Solutions (Agriculture)**[ ]  **Fuels and Energy**[ ]  **Other:** |
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| **Adaptation of a Current Protocol to Include a New Jurisdiction** |
| 1. **Do you want to add a new jurisdiction (i.e., new countries or regions) to an existing Reserve protocol?**

*If no, please utilize the* [*concept submittal form*](https://www.climateactionreserve.org/how/future-protocol-development/) *for an adaptation for new project activity or new protocol.* | [ ]  **Yes** | [ ]  **No** |
| 1. **Will you be able to provide a redlined version of the protocol (i.e., a draft of the protocol that highlights your suggested revisions and additions)?**
 | [ ]  **Yes** | [ ]  **No** |
| **Project Information** |
| 1. Which current Reserve protocol will you be adapting?
 |  |
| 1. What new jurisdictions will be added?
 |  |
| 1. Briefly describe why this jurisdiction(s) should be added.
 |  |
| **Protocol Additionality** |
| 1. Is the project activity required by any existing local, state, or federal regulations in the jurisdiction? If yes, please describe.
 | [ ]  **Yes****Explain:** | [ ]  No |
| 1. Describe the local, state, federal, or other mandates or regulations pertinent to the project activity (i.e., laws and regulations related to air and water quality, endangered, species and natural resource protection, etc.):
 |  |
| 1. How would the Reserve’s Performance Standard Test apply or need to be adapted to apply to the jurisdiction?
 |  |
| 1. Are there high-quality datasets available to support the Performance Standard Test in the jurisdiction? If so, what are the sources? If not, please describe the proposed approach and sources of supporting data needed?
 | [ ]  **Yes****Explain:** | [ ]  No**Explain:** |
| 1. How will this project activity maintain permanence of emission reductions or sequestration? (e.g., destruction, signed 100-year Program Implementation Agreement, etc.)
 |  |
| 1. ADD LAND TENURE QUESTION?
 |  |
| 1. Are there any non-financial barriers to implementation typically faced by this type of project in the jurisdiction? If so, please describe.
 | [ ]  **Yes****Explain:** | [ ]  No |
| **Quantification** |
| 1. Will the quantification approach in the protocol and Reserve tools (if available) be applicable to projects in this jurisdiction?
 | [ ]  **Yes** | [ ]  No |
| 1. Will additional data besides what is provided under the current protocol be needed to support quantification methods and/or tools for the new jurisdiction(s)? If so, please explain what will be needed.
 | [ ]  **Yes****Explain:** | [ ]  No |
| 1. Is the protocol’s standardized baseline approach applicable for the proposed jurisdiction? If not, please describe the proposed approach.
 | [ ]  **Yes** | [ ]  No**Explain:** |
| 1. Is the protocol’s approach for quantifying leakage (secondary effects) appropriate for the proposed jurisdiction? If not, please explain.
 | [ ]  **Yes** | [ ]  No**Explain:** |
| **Environmental and Social Safeguards**  |
| 1. Are there negative environmental impacts specific to the proposed jurisdiction that are not currently addressed in the protocol? If so, please describe.
 | [ ]  Yes**Explain:** | [ ]  No |
| 1. Please describe any notable positive environmental, social, or economic impacts besides GHG reductions that may result from the adaptation of the protocol to the new jurisdiction(s), and whether they align with any specific [SDGs.](https://sdgs.un.org/goals#goals)
 |  |
| 1. Have you engaged with any of the following local stakeholder groups that may be impacted by implementation of this project activity? Select all that apply.
 | [ ]  **Government Representative** [ ]  **GHG accounting expert** [ ]  **GHG project development** [ ]  **GHG/Environmental markets** [ ]  **Environmental advocacy** [ ]  **Academic research** [ ]  **Local jurisdiction community member/resident** [ ]  **Industry/Commercial Producer** [ ]  **Other:**  |
| 1. Please provide a list of potentially critical stakeholders for this project activity, including government bodies, relevant NGOs and academic institutions, and potentially impacted local communities
 |  |
| **Market Potential** |
| 1. How many sites or facilities in the jurisdiction could initiate this kind of project?
 |  |
| 1. What is the typical capital cost associated with this project type (in $USD)?
 |  |
| 1. What is the potential volume of emission reductions from a single project (tCO2e/year)?
 |  |
| 1. Please provide a best estimate of the total market potential volume of emission reductions from projects using this methodology.
 |  |
| 1. What is the approximate cost per tCO2e reduced by this type of project (in $USD)?
 |  |
| 1. Have you engaged with other entities that have expressed interest in developing projects under a protocol of this type (e.g., project developers, offset credit buyers, landowners)? If so, please list them in the space provided.
 | [ ]  Yes**Explain:** | [ ]  No |
| **Experience** |
| 1. How is your organization involved in the protocol type/sector?
 |  |
| 1. Please describe who would be involved in the protocol adaptation process. Please provide an attachment to include additional people.
 | **Name:      Title:      Organization:****Name:      Title:      Organization:****Name:      Title:      Organization:** |
| 1. For the individuals identified above, please describe their experience in greenhouse gas accounting and the protocol sector.
 |  |
| 1. For the individuals identified above, please describe their regulatory and policy experience in the protocol sector.
 |  |
| **Timeline** |
| 1. What is your desired timeline for protocol adoption?

*Note: Estimated timeline for protocol adaptation is 6 months and requires Board Approval (meetings 4 times per year)* |  |
| **Other** |
| 1. Do you have funding available to support the protocol development process?
 | [ ]  **Yes** | [ ]  No |
| 1. Is there additional information you would like share about this concept? Please provide any supporting documents (e.g., issue papers, research papers, etc.) that further describes the proposed project activity. These may be submitted via PDF or through a link.
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***End of form***