**Low-Carbon Cement Project Submittal Form**

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| **Instructions:** Please complete all fields as thoroughly as possible. If the project in question is still in the planning or development phase, all fields must be completed using best available data and estimates based on the proposed project design. This is an interactive Word form. Upon completion, please save this form as a PDF prior to uploading it to the Reserve. This will lock your answers and protect the document from any further changes. All fields must be completed, even if the answer is also provided elsewhere; if a field is not applicable insert N/A in the space provided. Upon approval, this form will become public. |
| 1. **Account Holder (as it appears in the Reserve software):**
 |  |
| 1. **Project Name (as it appears in the Reserve software):**
 |  |
| 1. **Project ID #:**
 | **CAR** |
| 1. **Protocol Version:**
 | Low-Carbon Cement Protocol v1.0 |
| 1. **Crediting Period:**
 | [ ]  First crediting period[ ]  Second crediting period |
| 1. **Supplementary or Alternative Cementitious Material (SCM/ACM):**
 | [ ]  Beneficiated Coal Ash [ ]  Non-Traditional Slag [ ]  Natural Pozzolan [ ]  Ground Glass Pozzolan[ ]  Calcined Clays/Shale and/or Metakaolin [ ]  Carbon Dioxide [ ]  Blended Cement (specify blend of eligible materials) [ ]  Alternative approved by the ReserveIf the alternative option is selected, please provide additional information:  |
| 1. **Does the SCM/ACM meet applicable ASTM Standards?[[1]](#footnote-2)**
 |       |
| * 1. **If not, are other industry standards met? Please describe:**
 |       |
| 1. **Project Owner (i.e., entity’s name):**
 |  |
| 1. **Technical Consultant(s):**
 |  |
| 1. **Other Parties with a Material Interest (i.e., entity’s name)**
 |  |
| * 1. **Role (e.g., project financing, technical consultant, end-user, PC facility)**
 |  |
| 1. **Form Completed By (name, organization):**
 |  |
| * 1. **Contact Information (phone, email):**
 |  |
| * 1. **Date of Form Completion:**
 |  |
| 1. **Project Start Date[[2]](#footnote-3) (MM/DD/YYYY):**
 |  |
| * 1. **What action denotes the project start date[[3]](#footnote-4)?**
 |       |
| 1. **First Reporting Period (MM/DD/YYYY):**
 |       to       |
| 1. **Crediting Period (MM/DD/YYYY)**
 |       to       |
| **Project Details** |
| 1. Project description (please provide one to two paragraphs and attach a project diagram):

 |
| 1. Name of the SCM/ACM production facility (if there is more than one plant at the facility, please also specify the plant):
 |  |
| 1. Date that production of the eligible SCM/ACM commenced at this facility (MM/DD/YYYY):
 |       |
| 1. Address of the SCM/ACM production facility (including county and state):
 |  |
| 1. Location(s) of SCM/ACM sale (states or regions)[[4]](#footnote-5):
 |       |
| **Project Details (continued)** | **Yes** | **No** | **N/A** |
| 1. Is the project developer (account holder) the SCM/ACM producer with rights to the raw materials and sale of the product? If not, is a contract transferring GHG emission reduction rights to the project developer in place?
	1. If not, please explain:
 | [ ]  | [ ]  | - |
| 1. Is the account holder authorized to sign the “Attestation of Title” form?
 | [ ]  | [ ]  | - |
| 1. Have any GHG reductions associated with the project activity ever been registered with or claimed by another registry or program prior to registering with the Reserve? This includes known quantifiable end-use claims as a part of an Environmental Product Declaration.
	1. If yes, you must complete and return a [Registry Project Transfer Attestation](http://www.climateactionreserve.org/how/program/documents/) form.
	2. If yes, identify the registry or program where GHG reductions were previously registered:
 | [ ]  | [ ]  | - |
| 1. Was there production of this SCM/ACM at the production facility prior to the start date above?
 | [ ]  | [ ]  |  [ ]  |
| 1. If yes, please provide evidence that the production was not at scale or associated with research & development (by batch number and/or weight).
 | [ ]  | [ ]  |  [ ]  |
| 1. If yes, was the product sold to market? What was the amount (%) sold and what market was it sold to (industry and location):
 | [ ]  | [ ]  |  [ ]  |
| 1. Has this project activity been submitted to another registry or program?
	1. If yes, please specify the registry or program it has been submitted to:
 | [ ]  | [ ]  | - |
| 1. Has a carbon project for another project activity at the project location ever been submitted or registered, or plan to be submitted or registered, to another registry or program prior to registering with the Reserve?
	1. If yes, please explain

      | [ ]  | [ ]  | - |
| 1. Have any GHG reductions from the project ever been sold directly to a third party (i.e., sold without being registered with or claimed by another registry or program) prior to submitting to the Reserve?

If yes, please explain:  | [ ]  | [ ]  | - |
| 1. Is this project being implemented and conducted as the result of any law, statute, regulation, court order, or other legally binding mandate that require the production and/or use of the specific SCM/ACM product?

If yes, please complete the below checklist. | [ ]  | [ ]  | - |
| 1. Is the SCM/ACM being sold to a facility that is legally required to reduce its emissions (such as a capped PC facility in California)?
 | [ ]  | [ ]  | - |
| 1. Is the SCM/ACM going to be used in a Caltrans state project?
 | [ ]  | [ ]  | - |
| 1. Is the SCM/ACM a beneficiated ash product from North Carolina?
	* 1. If yes, is the product from one of the following three locations?[[5]](#footnote-6)
 | [ ]  | [ ]  | - |
| 1. Other:
 | [ ]  | [ ]  | [ ]  |
| 1. Describe any local, state, or federal laws, regulations, best management practices, or permitting requirements that apply to the project:
 |
| 1. Has a detailed monitoring and operations plan been developed for this project?
	1. If not, what date will the plan be in place?
 | [ ]  | [ ]  | - |
| 1. What type of baseline does the project intend to use?

[ ]  Approach 1 – Historical PC Production Records using Plant-Specific Data[ ]  Approach 2 – Regional PC Emission Factor |
| * 1. If selecting Baseline Approach #1, provide the following information:
		1. Name of the PC Facility:
		2. **Location of the PC Facility (city, state):**
 |
| * + 1. Has the PC facility been made aware that this project will be utilizing site-specific data?
 | [ ]  | [ ]  | [ ]  |
| * + 1. Have any GHG reductions from the PC facility ever been sold directly to a third party (i.e., sold without being registered with or claimed by another registry or program) prior to submitting to the Reserve?

If yes, please clarify:  | [ ]  | [ ]  | [ ]  |
| 1. Additional information (if any):

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1. Attaching a copy of the product ASTM standard report is encouraged. [↑](#footnote-ref-2)
2. If not known, expected dates are acceptable for questions 11 - 13 [↑](#footnote-ref-3)
3. The project start date is defined as the date on which production commences of eligible SCM/ACM as defined in Section 2.2 of the Low-Carbon Cement Protocol v1.0. [↑](#footnote-ref-4)
4. Regions are West, Midwest, South and Northeast which are illustrated via a map within the LCC QuanTool. [↑](#footnote-ref-5)
5. Located at Duke Energy’s Buck Combined Cycle Facility in Rowan County, H.F. Lee Steam Electric Plant in Wayne County, and the Former Caper Fear Facility in Chatham County. [↑](#footnote-ref-6)